

**Briefing Note:** For Information

---

**To:** Tenant Services Committee

---

**From:** Darragh Meagher, General Counsel and Corporate Secretary

---

**Date:** April 26, 2021

---

**Re:** Item 2D - Annual Review of Tenant Services Committee Charter

---

At its meeting of March 31, 2021, the Governance, Communications and Human Resources Committee referred the written deputation from Cheryl Duggan regarding the Annual Review of Board and Committee Charters to the Tenant Services Committee to be considered in conjunction with its review of the TSC Charter at this meeting.

The deputant asserts that increasing the number of tenants on the Tenant Services Committee would facilitate a change from one in which a tenant deposes and receives a response if TCHC feels like it to one in which an actual live back and forth discussion occurs.

The Tenant Services Committee is a Committee of TCHC's Board of Directors. Its membership is informed by TCHC's By-law 2, passed by City Council, which provides that:

- 4.15(1) Directors may appoint from their number a **Committee of Directors** and delegate to such Committee any of the powers of the Directors, subject to any limitations on the authority of such a Committee imposed by the Act.

Bylaw 2 makes clear that TCHC's Committees are intended to be comprised of Directors.

The City further establishes the size and composition of the TCHC Board of Directors. A decision to increase the number of Tenant Directors on the Board would require City Council's approval.